

Fire Safety Message



NY FIRE
SAFETY INSTITUTE

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Fire Department to hold Hearing on the proposed changes Fire Safety Guides and Fire Safety Notices

When and where is the hearing? The Fire Department will hold a public hearing on the proposed rule. The public hearing will take place at **11:00 a.m. on Tuesday, July 17, 2018**. The hearing will be in the Fire Department Auditorium at **9 MetroTech Center**, Brooklyn, NY 11201.

Main Changes

- Non-Fire Emergencies are added to the Fire Safety Guide
- Name is changed to Fire & Emergency Preparedness Guide
- The new Fire & Emergency Preparedness Guide is distributed every 3 years
- The new guide goes from 8 pages to 27 color pages
- On the second and third years a 4 page color bulletin is distributed.

**Non-Fire
One Day Class
July 11, 2018**

New Fire and Emergency Preparedness Guide

This proposed rule would implement the 2014 Fire Code by replacing the existing Fire Safety Guide with a new Fire and Emergency Preparedness Guide ("FEP Guide") entitled "New York City Apartment Building Emergency Preparedness Guide" Like its predecessor, the proposed FEP Guide consists of two parts. Part I is the Building Information Section, a form completed by the owner for each building indicating the building's construction, fire protection systems, means of egress and other information specific to the building for which it is prepared. The proposed rule would not substantially change the existing content requirements for this obligation, except to require the owner to indicate whether there is an emergency voice communication system in the building.

Part II of the FEP Guide is designed to educate all building occupants about ways to prepare for emergencies, prevent fires, and protect themselves from various fire and non-fire emergencies. In addition, the FEP Guide emphasizes

**Next
Non-Fire class
July 23rd 25th**

**Next Saturday
Fire Class
Starts July 21st**

emergency preparedness planning for persons with functional or access needs who will need assistance if they must evacuate the building in an emergency. During most non-fire emergencies, the elevator is available to evacuate persons unable to walk down stairs without assistance, and in modern buildings of non-combustible construction, all residents are generally advised to

shelter in place during the fire. The Guide explains the importance of developing an individualized evacuation plan and a network of supports who can assist persons with functional or access needs in the event of an emergency in which they need to evacuate and they cannot use the elevator, such as in the case of a fire in their apartment.

Revised FEP Guide Distribution Requirements

Currently, the Fire Safety Guide must be provided to apartment building residents at time of occupancy (when they first move into the building) and must be distributed again every year. The Fire Department proposes to require distribution of the new FEP Guide at time of occupancy and again as part of a building-wide distribution every three years. During the off-years, the proposed rule would require building owners to distribute a short informational bulletin (4 pages or less), which would be used to highlight and reinforce an important, timely fire safety or other emergency preparedness message. This would take advantage of an opportunity to communicate lessons learned or other message when the issue is fresh in the public's mind because of a recent fire or other incident. The informational bulletin will remind apartment

**Next
Fire Class
Starts July 3rd**

**Next
Active Shooter class
July 14, 2018**

building residents to familiarize themselves with the contents of the FEP Guide and advise them on how to obtain a copy if they have not received one. Additionally, the Fire Department proposes to authorize electronic distribution of the FEP Guide (by email or other form of electronic transmission) to

apartment residents and building staff. This would encourage development of electronic communications between owners and residents

For more information see https://rules.cityofnewyork.us/sites/default/files/proposed_rules_pdf/401-06_6-6-18_publication_final.pdf



Preparation for Sprinkler and Standpipe C of F test Class Added August 1, 2018

This is a preparatory course for the Sprinkler / Standpipe Certificate of Fitness Examination given by the New York City Fire Department (FDNY). It consists of a single 4-hour class that covers preparation for each C of F test:

- S-11 - C of F Residential Sprinkler System
- S-12 - C of F Citywide Sprinkler System
- S-13 - C of F Citywide Standpipe System
- S-14 - C of F Standpipe for Multi Zone Systems

Coordinator of Fire Safety & Alarm Systems in Homeless Shelters (F-80) Call for Next Class

This is the New York City Fire Department (FDNY) approved course for the Coordinator of Fire Safety & Alarm Systems required before taking the FDNY exam.

Refrigeration-Building Operations, Maintenance & Recordkeeping Call for Next Class

This is a required New York City Fire Department (FDNY) course for the Q-01 and Q-99 Certificate of Fitness renewal. It consists of a 7 hour of instructions followed by an exam.

FIRE LIFE SAFETY DIRECTOR (FLSD)

The Fire Safety Directors, Emergency Action Plan Director and Active Shooter/Medical Emergency courses have been combined into one course made up into three components. This Fire & Life Safety Directors (FLSD) course is covered in three Components

- (1) Fire Safety Components,
- (2) Non-Fire Components and
- (3) Active Shooter/Medical Emergencies Components.



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